

Assessment and Historical Research Directorate

by

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Manager

Assessment and Historical Research Directorate

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Research

- Elements of a Good Claim Submission
 - clear allegations
 - evidence that supports the allegations
 - good document index
 - index to records researched
- The story should be in a clear form and structure; built step by step on evidence, and on the principle of objectivity

Research

Two rules of Documentation

- 1) if the document is mentioned anywhere within the claim it must be included in the document collection
- 2) facts and/or statements asserted within the claim must be confirmed with a document
 - Photocopy every document. Ensure it is sourced and added to the document collection and indexed in the “Index to Records Researched”

Library and Archives Canada

- RG 2 Privy Council
- RG 6 Secretary of State
- RG 10 Indian Affairs (e.g., paylists, trust accounts, surveys, Indian Agent records etc)
- RG 15 Department of Interior
- RG 22 and 85, Records of the Northern Affairs Branch
- MG 1 to 8 – Records of New France
- RG 1 Early land Records
- MG 18 and 19 Fur trade records (trading post records)
- MG 17 Church Records (marriage, baptism and death records)
- MG 26 Prime Minister's Papers
- MG 27 papers of politicians e.g. Clifford Sifton
- MG 29 and 30 – papers of Missionaries and explorers

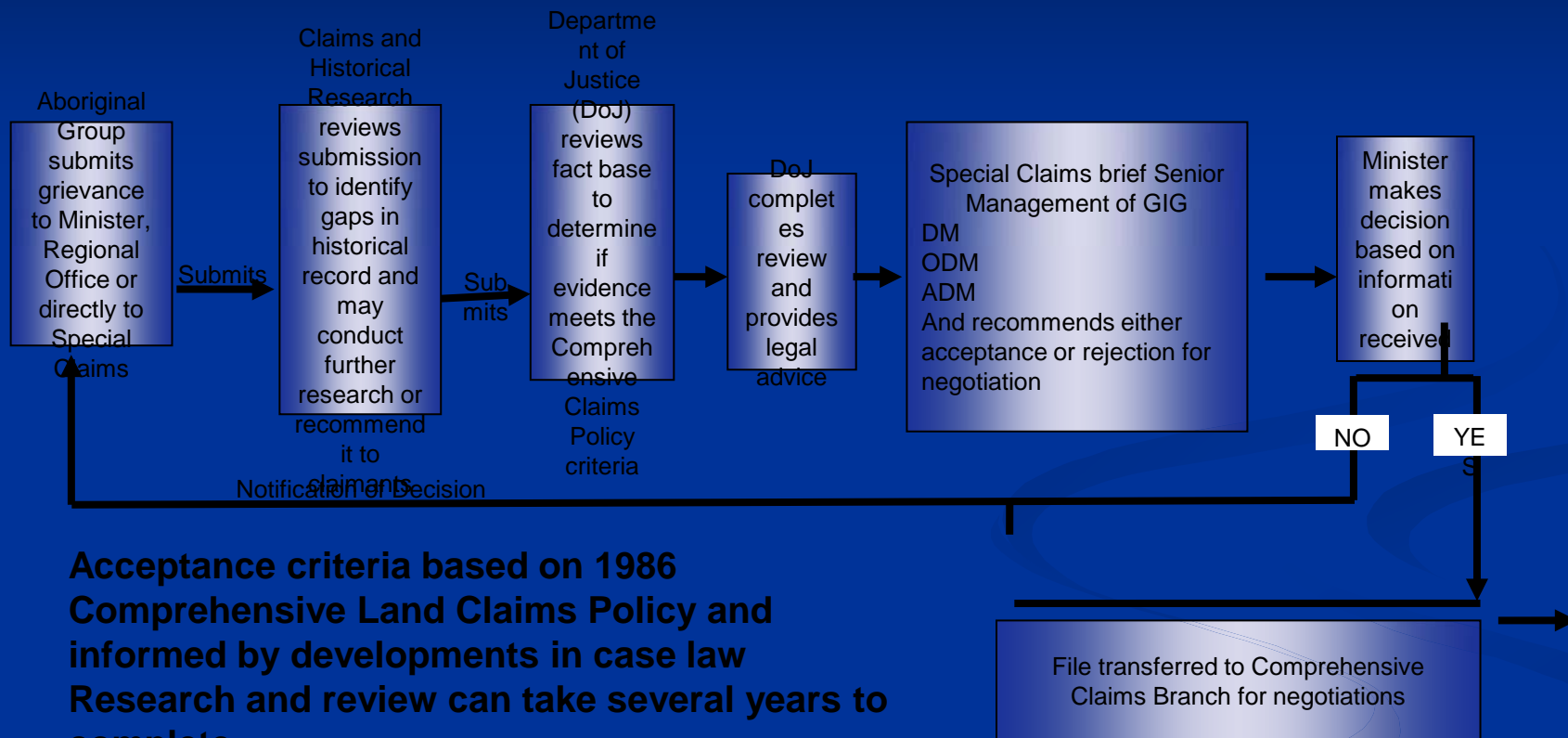
INAC HQ

- Central Registry files
- Indian Land Registry
- Legal Surveys Map Collection
- Program Reference Centre
- Indian Membership Division Records
- Elections Bylaws Unit of the Statutory Requirements Division
- Departmental Library

Comprehensive Claims Criteria

- Claim then reviewed by DoJ for acceptability according to the current legal criteria which is:
 - Aboriginal group is and was *part of an organized society*
 - The organized society has *occupied the specific territory over which it asserts Aboriginal title since time immemorial. The traditional use and occupancy of the territory must have been sufficient to be an established fact at the time of assertion of sovereignty by European nations*
 - The occupation of the territory by the Aboriginal group was largely *to the exclusion* of other organized societies
 - The aboriginal group can demonstrate some continuing use and occupancy of the land for traditional purposes
 - The group's Aboriginal title and rights to resource use have not been dealt with by treaty
 - Aboriginal title has not been eliminated by other lawful means
- Based on case law that has evolved over time

Comprehensive Claims Process



**Acceptance criteria based on 1986
Comprehensive Land Claims Policy and
informed by developments in case law
Research and review can take several years to
complete
Not all proposals/expressions of interest go
through the entire process, e.g. FN opt for
litigation**

Special Claims

- **1992 INAC established Research and Assessment Directorate (now Special Claims Directorate) to provide flexibility for the government in dealing with grievances submitted by recognized First Nations that do not fit within the parameters of the existing comprehensive or specific claims policies and is not being considered under any other mechanism i.e. Courts**
- **Senior Management guidelines on processing special claims:**
 - grievance submitted cannot be dealt with under the existing claims policies (Specific or Comprehensive) and is not being considered under any other mechanism i.e. Courts
 - authority to reject the claims rests with Assistant Deputy Minister of Claims and Indian Government
 - Cabinet authority usually required for acceptance

Our Resource Room

- Published material in the form of reports, articles, departmental grey literature
- Organized by:
 - A – Administration
 - B – Bibliographies
 - C-Boarder-Crossing
 - D- Claims
 - E- Comparative Native Studies
 - F- Culture
 - G – Education
- H- Game Laws
- I – History
- J- Indian Act
- K- Indian Bands and Reserves
- L- Indian Conditions
- M- Indian Policy
- N- Indian Self Government
- O – Lands
- P – Laws
- Q- Legislation
- R- Maps
- S- Métis
- T- Native Associations
- U- Native Rights
- V- The North
- W- Speeches
- X- Treaties
- Y- International Treaties
- Z- International Treaty Studies

Primary Documents

- General Instructions to Indian Agents in Canada, 1933 (A-27)
- Department of Mines and Resources, Indian Agent's References and Regulations, 1947 (A-31)
- Pennefather, Richard of the Special Commission and the Indian Department, 1858
- Anderson and Vidal, Report of Commission Investigating the Claims on the North Shores of Lake Huron and Superior, 1849
- Baily, S.J. A Study of the Welfare Training Division of the Indian Affairs Branch

Claim Reports

- Dean Jacobs, Land Claim Research Papers: Walpole Island Indian Reserve (D-49)
- Ugarenko, Leonard G., Research Paper on the Enniskillen Indian Land Claim, 1981 (D-58)
- Joanne McCann-McGill, The Golden Lake Land Claim: A Case Study for the Comparison of the Litigation and Negotiation Process, 1990
- Robert Srtees, Land Cessions in Sothern Ontario, 1763-1840, 1980

Document Collections

- T & HRC, Indian Claims and Terms of Reference of Indian Claims Commissioner... Raised by Dr. L. Barber – collection of letters/correspondence between the National Indian Brotherhood, the commissioner of Indian Land Claims, Minister and DM if INAC, 1972 (D-88)
- Background to Belcher's Proclamation (Maritimes), 1969 – collection of historical documents
- Treaty Collections with associated documents
- T&HRC, Indian Land Surrenders Treaties 1-11, 1975
 - List of Indian Band surrenders, places and treaty members

Treaties and Historical Research Reports

- The Native People and Governmental Responsibilities in the Northern Territories, 1977
- Iroquois of Canada-Prospective Representations, 1969
- History of the Indian Act, 1975
- Commissions of Inquiry into Indian Affairs in the Canada's: 1828-1858: Evolving a Corporate Memory for the Indian Department, 1984
- The British Columbia Indian Land Question, 1970
- Bennet McCardle, Indian History and Claims: A Research Handbook, (Ottawa: Treaties and Historical Research Centre, INAC), 1983
- Numbered Treaty Reports (see http://www.ainc-inac.gc.ca/pr/trts/hti/index_e.html)
- Wayne Daugherty and Dennis Madill, Indian Government Under Indian Act Legislation, 1868-1951, (Treaties and Historical Research Centre), 1980

Treaty Policy Collection

- Historic Treaties document collection is a holding of more than 1000 documents relating to various issues surrounding Historic Treaties in Canada.
- Collected so as to help deepen understanding of Historic Treaties
- The collection is comprised of:
 - historical research reports
 - journal articles
 - archival documents
 - claims reports, and documents produced in house for the needs of INAC on Historic Treaties.
 - The collection is open to the public through the INAC library catalogue but is non-circulating. There are two research guides available upon request.
- Material collected can be searched by Departmental Library see <http://virtua.inac.gc.ca/cgi-bin/gw/chameleon>

Treaty Policy Collection cont.

Contact:

- **Jean-Pierre Morin**

- Historian

Indian and Northern Affairs

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Informal Access to INAC Records

- Informal ATIP review of INAC HQ records
- Requires BCR or letter identifying:
 - research's name and organization
 - Reserve, band and province
 - Requested subjects, clearly specifying the nature of the research
 - Signature of the Chief and Council (in a quorum)

Ordering Departmental Files

- Must request files 4 to 6 weeks in advance in order to ensure program review is done
- Offer free copying of documents in AHRD
- AHRD open 8:30 to 4:30
- Located 10 Wellington St. Gatineau QUE,
Room 1319

Providing Research Advice

- Describe evolution of INAC's central record keeping practices
- Tools and knowledge to assist in researching within these records systems
- Understanding the way records were created, their disposition over time provides valuable tools to researchers

Why Study Record Systems?

- “this analysis of the administrative context is only the first step in studying the history of records. What types of indexing and registry systems were used to control the records? How did these facilitate or retard the aims of the agency? What earlier records were incorporated into new series of records and why? What records were destroyed and why? And what influence did outside developments in the field of records management and archival preservation have on the agency’s care and custody of its own records — Terry Cook, *Paper Trails: A Study in Northern Records and Administration*”, p. 14

Timetable

1829-----	Adopts first systematic record-keeping system	①
Jurisdiction moves from military to civil control -----	1830	
1842-----	Bagot Commission	
Straight numeric filing system. Cntrl registry. Red series -----	1872	
1876-----	Indian Act	
Subject extension register -----	1880	
1882-----	Black series	
General subject system for red series -----	1902	
1913-----	General subject system for black series	
Duplex numeric system -----	1923	
1947-----	Special Joint Committee of the Senate and House of C.	
Modified duplex numeric for HQ and field offices -----	1950	
1951-----	Indian Act	
Master index cards. Search for pre-1915 records -----	1961	
1967 (to 1973)-----	Moratorium on destruction of documents	
Current subject based system -----	1984	

Early DIA Records

- 1782 to 1821 no letterbook or letter registers kept and departmental correspondence kept irregularly
- 1829 first systematic records keeping system was utilized by DIA in the form of letterbooks recording outgoing correspondence

Bagot Commission 1842-1844

- “until nearly the close of Col. Given’s services, scarcely a book appears to have been considered necessary”
- Recommend Office of Chief Superintendent employ a chief clerk to enter all correspondence of the Department in a book with an alphabetical index and a bookkeeper to maintain each tribes’ account books

Record Universe 1844-1872

- Office of Civil Secretary in Province of Canada;
Office of Deputy Superintendent General and
Deputy Superintendent General of Indian
Affairs
 - Incoming and outgoing correspondence filed
separately
 - E.g. Civil Secretary correspondence first entered
sequentially by number at front of register and
docket given same number

front of register and docket given same number

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1876	1877	1878	1879	1880	1881	1882	1883	1884	1885	1886	1887	1888	1889	1890	1891	1892	1893	1894	1895	1896	1897	1898	1899	1900	1901	1902	1903	1904	1905	1906	1907	1908	1909	1910	1911	1912	1913	1914	1915	1916	1917	1918	1919	1920	1921	1922	1923	1924	1925	1926	1927	1928	1929	1930	1931	1932	1933	1934	1935	1936	1937	1938	1939	1940	1941	1942	1943	1944	1945	1946	1947	1948	1949	1950	1951	1952	1953	1954	1955	1956	1957	1958	1959	1960	1961	1962	1963	1964	1965	1966	1967	1968	1969	1970	1971	1972	1973	1974	1975	1976	1977	1978	1979	1980	1981	1982	1983	1984	1985	1986	1987	1988	1989	1990	1991	1992	1993	1994	1995	1996	1997	1998	1999	2000	2001	2002	2003	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	2036	2037	2038	2039	2040	2041	2042	2043	2044	2045	2046	2047	2048	2049	2050	2051	2052	2053	2054	2055	2056	2057	2058	2059	2060	2061	2062	2063	2064	2065	2066	2067	2068	2069	2070	2071	2072	2073	2074	2075	2076	2077	2078	2079	2080	2081	2082	2083	2084	2085	2086	2087	2088	2089	2090	2091	2092	2093	2094	2095	2096	2097	2098	2099	2100	2101	2102	2103	2104	2105	2106	2107	2108	2109	2110	2111	2112	2113	2114	2115	2116	2117	2118	2119	2120	2121	2122	2123	2124	2125	2126	2127	2128	2129	2130	2131	2132	2133	2134	2135	2136	2137	2138	2139	2140	2141	2142	2143	2144	2145	2146	2147	2148	2149	2150	2151	2152	2153	2154	2155	2156	2157	2158	2159	2160	2161	2162	2163	2164	2165	2166	2167	2168	2169	2170	2171	2172	2173	2174	2175	2176	2177	2178	2179	2180	2181	2182	2183	2184	2185	2186	2187	2188	2189	2190	2191	2192	2193	2194	2195	2196	2197	2198	2199	2200	2201	2202	2203	2204	2205	2206	2207	2208	2209	2210	2211	2212	2213	2214	2215	2216	2217	2218	2219	2220	2221	2222	2223	2224	2225	2226	2227	2228	2229	2230	2231	2232	2233	2234	2235	2236	2237	2238	2239	2240	2241	2242	2243	2244	2245	2246	2247	2248	2249	2250	2251	2252	2253	2254	2255	2256	2257	2258	2259	2260	2261	2262	2263	2264	2265	2266	2267	2268	2269	2270	2271	2272	2273	2274	2275	2276	2277	2278	2279	2280	2281	2282	2283	2284	2285	2286	2287	2288	2289	2290	2291	2292	2293	2294	2295	2296	2297	2298	2299	2300	2301	2302	2303	2304	2305	2306	2307	2308	2309	2310	2311	2312	2313	2314	2315	2316	2317	2318	2319	2320	2321	2322	2323	2324	2325	2326	2327	2328	2329	2330	2331	2332	2333	2334	2335	2336	2337	2338	2339	2340	2341	2342	2343	2344	2345	2346	2347	2348	2349	2350	2351	2352	2353	2354	2355	2356	2357	2358	2359	2360	2361	2362	2363	2364	2365	2366	2367	2368	2369	2370	2371	2372	2373	2374	2375	2376	2377	2378	2379	2380	2381	2382	2383	2384	2385	2386	2387	2388	2389	2390	2391	2392	2393	2394	2395	2396	2397	2398	2399	2400	2401	2402	2403	2404	2405	2406	2407	2408	2409	2410	2411	2412	2413	2414	2415	2416	2417	2418	2419	2420	2421	2422	2423	2424	2425	2426	2427	2428	2429	2430	2431	2432	2433	2434	2435	2436	2437	2438	2439	2440	2441	2442	2443	2444	2445	2446	2447	2448	2449	2450	2451	2452	2453	2454	2455	2456	2457	2458	2459	2460	2461	2462	2463	2464	2465	2466	2467	2468	2469	2470	2471	2472	2473	2474	2475	2476	2477	2478	2479	2480	2481	2482	2483	2484	2485	2486	2487	2488	2489	2490	2491	2492	2493	2494	2495	2496	2497	2498	2499	2500	2501	2502	2503	2504	2505	2506	2507	2508	2509	2510	2511	2512	2513	2514	2515	2516	2517	2518	2519	2520	2521	2522	2523	2524	2525	2526	2527	2528	2529	2530	2531	2532	2533	2534	2535	2536	2537	2538	2539	2540	2541	2542	2543	2544	2545	2546	2547	2548	2549	2550	2551	2552	2553	2554	2555	2556	2557	2558	2559	2560	2561	2562	2563	2564	2565	2566	2567	2568	2569	2570	2571	2572	2573	2574	2575	2576	2577	2578	2579	2580	2581	2582	2583	2584	2585	2586	2587	2588	2589	2590	2591	2592	2593	2594	2595	2596	2597	2598	2599	2600	2601	2602	2603	2604	2605	2606	2607	2608	2609	2610	2611	2612	2613	2614	2615	2616	2617	2618	2619	2620	2621	2622	2623	2624	2625	2626	2627	2628	2629	2630	2631	2632	2633	2634	2635	2636	2637	2638	2639	2640	2641	2642	2643	2644	2645	2646	2647	2648	2649	2650	2651	2652	2653	2654	2655	2656	2657	2658	2659	2660	2661	2662	2663	2664	2665	2666	2667	2668	2669	2670	2671	2672	2673	2674	2675	2676	2677	2678	2679	2680	2681	2682	2683	2684	2685	2686	2687	2688	2689	2690	2691	2692	2693	2694	2695	2696	2697	2698	2699	2700	2701	2702	2703	2704	2705	2706	2707	2708	2709	2710	2711	2712	2713	2714	2715	2716	2717	2718	2719	2720	2721	2722	2723	2724	2725	2726	2727	2728	2729	2730	2731	2732	2733	2734	2735	2736	2737	2738	2739	2740	2741	2742	2743	2744	2745	2746	2747	2748	2749	2750	2751	2752	2753	2754	2755	2756	2757	2758	2759	2760	2761	2762	2763	2764	2765	2766	2767	2768	2769	2770	2771	2772	2773	2774	2775	2776	2777	2778	2779	2780	2781	2782	2783	2784	2785	2786	2787	2788	2789	2790	2791	2792	2793	2794	2795	2796	2797	2798	2799	2800	2801	2802	2803	2804	2805	2806	2807	2808	2809	2810	2811	2812	2813	2814	2815	2816	2817	2818	2819	2820	2821	2822	2823	2824	2825	2826	2827	2828	2829	2830	2831	2832	2833	2834	2835	2836	2837	2838	2839	2840	2841	2842	2843	2844	2845	2846	2847	2848	2849	2850	2851	2852	2853	2854	2855	2856	2857	2858	2859	2860	2861	2862	2863	2864	2865	2866	2867	2868	2869	2870	2871	2872	2873	2874	2875	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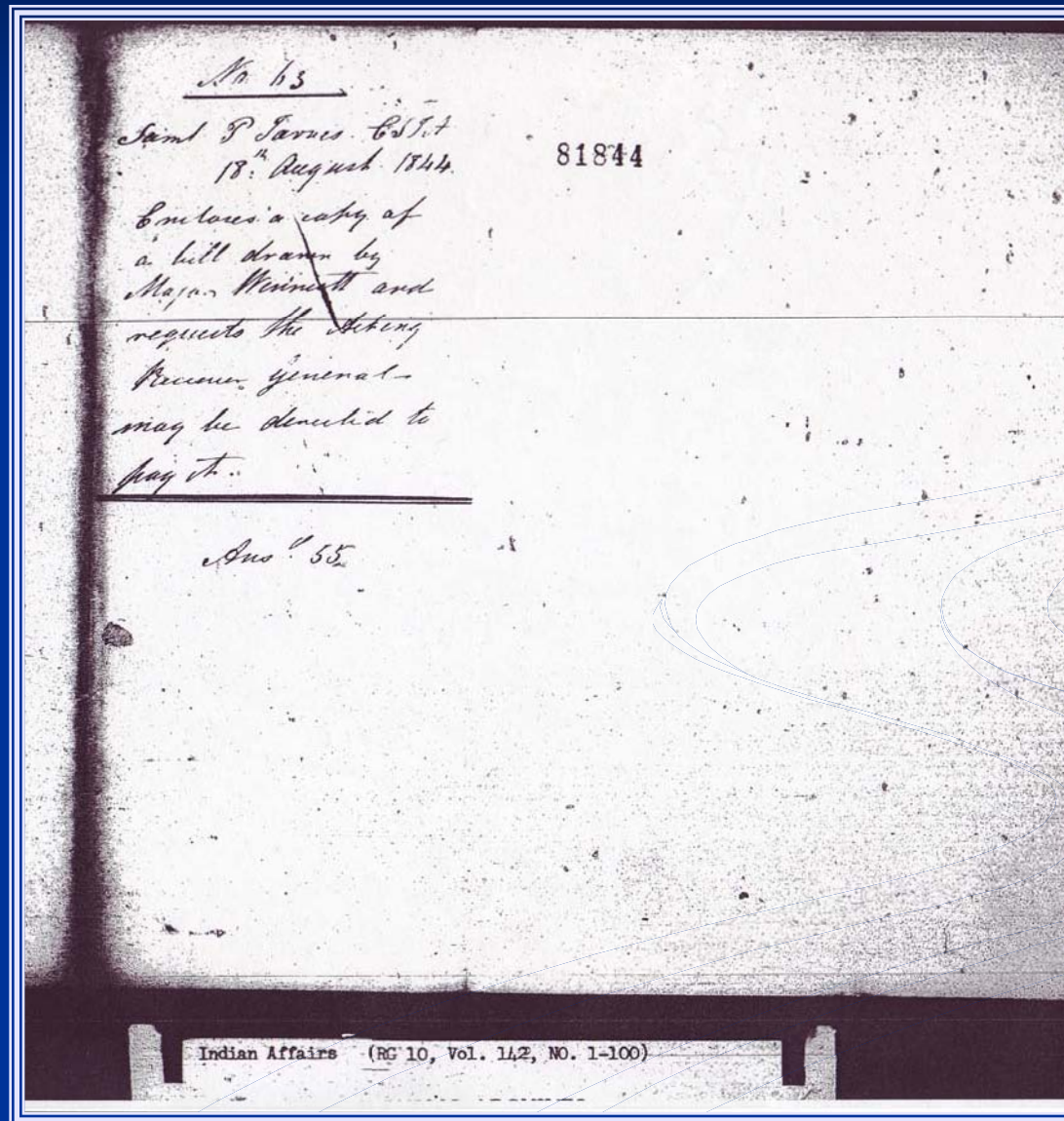
- Another entry made in the letter register arranged alphabetically by correspondent

9798.	Atkinson Atkinson Atkinson Thomas Annuance R. A	15 Dec 14 Dec	14 Dec	Referred with 9797. to 249 pound sent 3 rd Jan 1857 Anch 28 April 1857.	Enclose documents of sales of Indian Lands sent and requests that they may be signed under the name of the the name of Indian Lands in London. Will A 225 (R.) 69
9803	Alexander John	23 Dec	26 Dec	Sept 5 th 1857. L. 10. 4	Asks to be appointed a Commissioner under the Indian L.
9805	Anderson J. G.	26 "	26 "	Sept 5 th 1857. L. 10. 4	Reports seizure of 1825 birds Rashed Mac Cut in Ind
9806	Anderson J. G.	26 "	26 "	Sept 5 th 1857. L. 10. 4	Acknowledges receipt of Cheques N. 2107 & 211. £12 10/ & Cheque of William Inquiries
9809	Anderson J. G.	27 "	30 "	Sept 5 th 1857. L. 10. 4	Sept receipt of R. G. Cheque for £30. 10. 1 in part of his p.
9810	Anderson J. G.	" "	" "	" "	Land sales in Sept 1857. Nov 1856.
9815	Anderson Captain	31 "	2 Jan 1857	" "	Reports on letter from Mr. G. P. Anderson request on behalf of Agency in Indian L. cut & sell good wood
9823	Anderson Captain	2 Jan 1857	6 Jan 1857	Referred by Thomas to R. G. P. A. 1820	Transmits copy of a letter from the Governor of the Sichong on the subject of third cut by Sept 1857 on 1856
9824	Anderson Capt	3 "	" "	Referred by Thomas to R. G. P. A. 1820	Receives & expresses a desire to make arrangements for a Sept 1857 for 1856. ended 31 st Dec 1857. £ 88
9843	Anderson Captain	10 "	13 "	Referred by Thomas to R. G. P. A. 1820	Receipts from Mr. G. P. Anderson for £187. 10.
9846	Anderson Capt	12 "	14 "	" "	Land Station for the Month of Dec 1856.
9847	Anderson Capt	" "	" "	Referred by Thomas to R. G. P. A. 1820	Sept receipt of 9 R. G. Cheques in part of salaries.
9848	Anderson Captain	" "	" "	Referred by Thomas to R. G. P. A. 1820	Encloses Receipt from Mr. G. P. Anderson for £55
9849	Anderson Captain	14 "	15 "	Referred by Thomas to R. G. P. A. 1820	Receives for the Sept & Oct. 1856. small articles.
9850	Anderson Captain	13 "	15 "	Referred by Thomas to R. G. P. A. 1820	Encloses St. George's Receipt for £7 10/- for remuneration Encloses an Address from 3. Newark Commission to terminate the funds of the 1856. 1857. on the 1856.
9860	Anderson Captain	15 "	16 "	" "	Transmits the Mr. G. P. Anderson Report of the 1856.
9865	Anderson Capt	17 "	19 "	" "	Sept 1857 for 1856. ended 31 st Dec 1857. £ 88
9883	Anderson Captain	28 "	24 "	" "	Receipts from Mr. G. P. Anderson for £187. 10.
9888	Anderson Captain	23 "	26 "	" "	Land Station for the Month of Dec 1856.
9889	Anderson Captain	3 Jan 1857	4 Jan 1857	" "	Sept receipt of 9 R. G. Cheques in part of salaries.

Civil Secretary's Correspondence

- Incoming correspondence first entered sequentially by number at front of register and docket given same number
- Another entry made in letter register arranged alphabetically by correspondent and subdivided by year
- Register records registration number (file number); name of correspondent; date sent; date received' action taken; and synopsis
- Registers show files were sometimes placed on earlier or later files not simply filed away numerically
- Handwriting in registers different – assume done at later date by record clerks post 1873
- Invaluable tools for tracing correspondence

Civil Secretary - File Jacket



Civil Secretary Correspondence

- Copies of outgoing correspondence folded away and filed
- Copies of outgoing correspondence bound together chronologically in letterbooks containing an alphabetical index at beginning of each letterbook
- Separation of incoming and outgoing correspondence on any particular subject into scores of separate entries into distinct and fragmented systems makes it difficult to locate correspondence

Red and Black Series

- 1872 introduced first straight numeric filing system
- Each letter received stamped with date of receipt after which any letter that referred to subjects about which there was no previous correspondence had a synopsis of the letter on the file jacket and then copies into the register
- Letter, file jacket and entry in Register all stamped with same letter registration number

Red and Black Series Cont.

- Later correspondence received on same issue were registered under new registration number but placed in the file docket of the original file number which was cross-referenced in Register
- Also used "Subject-Extension Register" grouping letters alphabetically by correspondence
- By 1880s registers became more sophisticated registering correspondence by correspondent and by subject such as treaties, timber licences, land grants ect

Red and Black Series cont

- Red Series run from 1872 to 1923 (registration numbers 1 to 588500)
- 1882 introduce Black Series register and index for records in Western Canada and Maritimes
- Black Series indexes run from 1882-1919 (letters 1-529438)
- After 1907 Maritimes registered in Red Series
- Earliest Red Series Registers provide search tool enabling researcher to link Civil Secretary or Deputy Superintendent Office records with those migrated into Red Series
- Deputy Superintendent's Records physically migrated into Red Series
- Civil Secretary only cross-referenced in registers

File Jacket

DEPARTMENT OF INDIAN AFFAIRS. 1891	<p>Referred to the Director of Indian Affairs for an opinion as to the practicability of complying with the wishes of the Seminoles Indians of Fla. to be so far exempted from the operations of the Indian Act as to be permitted to pre-empt 160 acres of land each but while relinquishing their reserves set apart for them to retain the land on which their houses are situated.</p>
83121	Oct Oct 91
H.W. Vowell.	Chickasaw Feb 9 1891
30 Sep. 8 Oct.	Black 83121
Reporting that the Indians of Fort Simcoon wish to be treated as white-men not to be governed by the Indian Act and to dispense with the Ind Act	(7)

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8

Subject Extension Register – Example of Agency correspondence

251

1901 Pointe Blanche Agency P/O

309499	Donation Wk.	Final Salary Pay Roll for 1901	50010
235401		22. Report to School for 1901	11975
235577		23. School Report for 1901	146360
235578	235577	24. School Report for 1901	146360
235579		25. School Report for 1901	146360
235580		26. School Report for 1901	146360
235581		27. School Report for 1901	146360
235582		28. School Report for 1901	146360
235583		29. School Report for 1901	146360
235584		30. School Report for 1901	146360
235585		31. School Report for 1901	146360
235586		32. School Report for 1901	146360
235587		33. School Report for 1901	146360
235588		34. School Report for 1901	146360
235589		35. School Report for 1901	146360
235590		36. School Report for 1901	146360
235591		37. School Report for 1901	146360
235592		38. School Report for 1901	146360
235593		39. School Report for 1901	146360
235594		40. School Report for 1901	146360
235595		41. School Report for 1901	146360
235596		42. School Report for 1901	146360
235597		43. School Report for 1901	146360
235598		44. School Report for 1901	146360
235599		45. School Report for 1901	146360
235600		46. School Report for 1901	146360
235601		47. School Report for 1901	146360
235602		48. School Report for 1901	146360
235603		49. School Report for 1901	146360
235604		50. School Report for 1901	146360
235605		51. School Report for 1901	146360
235606		52. School Report for 1901	146360
235607		53. School Report for 1901	146360
235608		54. School Report for 1901	146360
235609		55. School Report for 1901	146360
235610		56. School Report for 1901	146360
235611		57. School Report for 1901	146360
235612		58. School Report for 1901	146360
235613		59. School Report for 1901	146360
235614		60. School Report for 1901	146360
235615		61. School Report for 1901	146360
235616		62. School Report for 1901	146360
235617		63. School Report for 1901	146360
235618		64. School Report for 1901	146360
235619		65. School Report for 1901	146360
235620		66. School Report for 1901	146360
235621		67. School Report for 1901	146360
235622		68. School Report for 1901	146360
235623		69. School Report for 1901	146360
235624		70. School Report for 1901	146360
235625		71. School Report for 1901	146360
235626		72. School Report for 1901	146360
235627		73. School Report for 1901	146360
235628		74. School Report for 1901	146360
235629		75. School Report for 1901	146360
235630		76. School Report for 1901	146360
235631		77. School Report for 1901	146360
235632		78. School Report for 1901	146360
235633		79. School Report for 1901	146360
235634		80. School Report for 1901	146360
235635		81. School Report for 1901	146360
235636		82. School Report for 1901	146360
235637		83. School Report for 1901	146360
235638		84. School Report for 1901	146360
235639		85. School Report for 1901	146360
235640		86. School Report for 1901	146360
235641		87. School Report for 1901	146360
235642		88. School Report for 1901	146360
235643		89. School Report for 1901	146360
235644		90. School Report for 1901	146360
235645		91. School Report for 1901	146360
235646		92. School Report for 1901	146360
235647		93. School Report for 1901	146360
235648		94. School Report for 1901	146360
235649		95. School Report for 1901	146360
235650		96. School Report for 1901	146360
235651		97. School Report for 1901	146360
235652		98. School Report for 1901	146360
235653		99. School Report for 1901	146360
235654		100. School Report for 1901	146360

Letter Register

No.	NAME AND ADDRESS	SUBJECT	AGENCY Register	Date of Letter and 1901	FILED WITH
240065	Education Dept. Oak Cliff	Supp. ¹¹ ¹² ¹³ ¹⁴ ¹⁵ ¹⁶ ¹⁷ ¹⁸ ¹⁹ ²⁰ ²¹ ²² ²³ ²⁴ ²⁵ ²⁶ ²⁷ ²⁸ ²⁹ ³⁰ ³¹ ³² ³³ ³⁴ ³⁵ ³⁶ ³⁷ ³⁸ ³⁹ ⁴⁰ ⁴¹ ⁴² ⁴³ ⁴⁴ ⁴⁵ ⁴⁶ ⁴⁷ ⁴⁸ ⁴⁹ ⁵⁰ ⁵¹ ⁵² ⁵³ ⁵⁴ ⁵⁵ ⁵⁶ ⁵⁷ ⁵⁸ ⁵⁹ ⁶⁰ ⁶¹ ⁶² ⁶³ ⁶⁴ ⁶⁵ ⁶⁶ ⁶⁷ ⁶⁸ ⁶⁹ ⁷⁰ ⁷¹ ⁷² ⁷³ ⁷⁴ ⁷⁵ ⁷⁶ ⁷⁷ ⁷⁸ ⁷⁹ ⁸⁰ ⁸¹ ⁸² ⁸³ ⁸⁴ ⁸⁵ ⁸⁶ ⁸⁷ ⁸⁸ ⁸⁹ ⁹⁰ ⁹¹ ⁹² ⁹³ ⁹⁴ ⁹⁵ ⁹⁶ ⁹⁷ ⁹⁸ ⁹⁹ ¹⁰⁰ ¹⁰¹ ¹⁰² ¹⁰³ ¹⁰⁴ ¹⁰⁵ ¹⁰⁶ ¹⁰⁷ ¹⁰⁸ ¹⁰⁹ ¹¹⁰ ¹¹¹ ¹¹² ¹¹³ ¹¹⁴ ¹¹⁵ ¹¹⁶ ¹¹⁷ ¹¹⁸ ¹¹⁹ ¹²⁰ ¹²¹ ¹²² ¹²³ ¹²⁴ ¹²⁵ ¹²⁶ ¹²⁷ ¹²⁸ ¹²⁹ ¹³⁰ ¹³¹ ¹³² ¹³³ ¹³⁴ ¹³⁵ ¹³⁶ ¹³⁷ ¹³⁸ ¹³⁹ ¹⁴⁰ ¹⁴¹ ¹⁴² ¹⁴³ ¹⁴⁴ ¹⁴⁵ ¹⁴⁶ ¹⁴⁷ ¹⁴⁸ ¹⁴⁹ ¹⁵⁰ ¹⁵¹ ¹⁵² ¹⁵³ ¹⁵⁴ ¹⁵⁵ ¹⁵⁶ ¹⁵⁷ ¹⁵⁸ ¹⁵⁹ ¹⁶⁰ ¹⁶¹ ¹⁶² ¹⁶³ ¹⁶⁴ ¹⁶⁵ ¹⁶⁶ ¹⁶⁷ ¹⁶⁸ ¹⁶⁹ ¹⁷⁰ ¹⁷¹ ¹⁷² ¹⁷³ ¹⁷⁴ ¹⁷⁵ ¹⁷⁶ ¹⁷⁷ ¹⁷⁸ ¹⁷⁹ ¹⁸⁰ ¹⁸¹ ¹⁸² ¹⁸³ ¹⁸⁴ ¹⁸⁵ ¹⁸⁶ ¹⁸⁷ ¹⁸⁸ ¹⁸⁹ ¹⁹⁰ ¹⁹¹ ¹⁹² ¹⁹³ ¹⁹⁴ ¹⁹⁵ ¹⁹⁶ ¹⁹⁷ ¹⁹⁸ ¹⁹⁹ ²⁰⁰ ²⁰¹ ²⁰² ²⁰³ ²⁰⁴ ²⁰⁵ ²⁰⁶ ²⁰⁷ ²⁰⁸ ²⁰⁹ ²¹⁰ ²¹¹ ²¹² ²¹³ ²¹⁴ ²¹⁵ ²¹⁶ ²¹⁷ ²¹⁸ ²¹⁹ ²²⁰ ²²¹ ²²² ²²³ ²²⁴ ²²⁵ ²²⁶ ²²⁷ ²²⁸ ²²⁹ ²³⁰ ²³¹ ²³² ²³³ ²³⁴ ²³⁵ ²³⁶ ²³⁷ ²³⁸ ²³⁹ ²⁴⁰ ²⁴¹ ²⁴² ²⁴³ ²⁴⁴ ²⁴⁵ ²⁴⁶ ²⁴⁷ ²⁴⁸ ²⁴⁹ ²⁵⁰ ²⁵¹ ²⁵² ²⁵³ ²⁵⁴ ²⁵⁵ ²⁵⁶ ²⁵⁷ ²⁵⁸ ²⁵⁹ ²⁶⁰ ²⁶¹ ²⁶² ²⁶³ ²⁶⁴ ²⁶⁵ ²⁶⁶ ²⁶⁷ ²⁶⁸ ²⁶⁹ ²⁷⁰ ²⁷¹ ²⁷² ²⁷³ ²⁷⁴ ²⁷⁵ ²⁷⁶ ²⁷⁷ ²⁷⁸ 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Red and Black Series

- Evolves from straight numeric system as DIA attempts to introduce subject system into the system to assist in retrieval
- 1902 files on general routine administrative nature too voluminous and at letter 254000 in Red Series adopt General Subject System (#s 254000 to 254022)
- 1919 do same in Black Series (#427000s)
- Other subject e.g. schools – Spanish River Day School #151725-10 Admission and discharges
- Was foundation of duplex numeric system

General Subject System (#s 254000 to 254022)

No.	NAME AND ADDRESS	SUBJECT	Agent's Number	Date of Letter and Receipt	FILED WITH
253994	General	Open building East Apple Valley, Tenn.	2 Dec	130092	
253995	General	Gold Book No 1912	2 Dec	130093	
253996	General	Quadrangle of the point	14 Dec	25327	
253997	General	Ant. Returns & Regs. for land No 1912	14 Dec	25327	
253998	General	Ant. Returns & Regs. for land	14 Dec	25327	
253999	General	Submitting the copies of land in Alaska in which of the Captain & Capt. Ripley to purchase land in west bank of Root River, Golden River, Co.	14 Dec	25327	
254000	General	Government Returns	2 Dec		
254001	General	Gold Book	2 Dec		
254002	General	Commission of the	2 Dec		
254003	General	Commission of the	2 Dec		
254004	General	Commissions	2 Dec		
254005	General	See Returns	2 Dec		
254006	General	General of the	2 Dec		
254007	General	General of the	2 Dec		
254008	General	Land Returns	2 Dec		
254009	General	Land Returns	2 Dec		
254010	General	Mineral Collections Returns	2 Dec		
254011	General	Office Rent of the	2 Dec		
254012	General	Patent Returns	2 Dec		
254013	General	Patent Returns	2 Dec		
254014	General	Relief	2 Dec		

General Subject System (#s 254000 to 254022

No.	NAME AND ADDRESS	SUBJECT	Serial Number	Date of Letter and Receipt	FILED WITH
254015	General	Reut. Returns		2 Dec	
254016	General	Palances		2 Dec	
254017	General	Sanitary measures		2 Dec	
254018	General	Stock, prices		2 Dec	
254019	General	Salters' Returns		2 Dec	
254020	General	Stationery Register		2 Dec	
254021	General	Public Returns		2 Dec	
254022	General	Shipping expenses, etc.		2 Dec	
254023					
254024					
254025					
254026					
254027					
254028					
254029					
254030					
254031					
254032					
254033					
254034	Canada	Embassy, Pan. Ship. Council, Montreal for letter for S. G. L. 5/12 1917, Reg. 1. Canada, location, Serial 7170.	1770	2 Dec	1770, 884
54035	Canada	Embassy, Pan. Ship. Council, Montreal for letter for S. G. L. 5/12 1916, Reg. 3. Canada, location, Serial 7162.	1770	2 Dec	1770, 884

Duplex Numeric System

- Introduced 1923 as more flexible file system to organize and retrieve large volume of correspondence generated by DIA headquarters
- Allow DIA to gain broad overview of complicated issues by having necessary correspondence together
- Create five system: Thousand; First; Engineering and Construction; School and Land Sale Series

Thousand and First Series

Thousand Series File

e.g. 13000 (Leases)
= 13107

Carleton Agency (107)

First Series

e.g. 62 (Membership)
= 62-131

Lesser Slave Lake (131)

Thousand Series

- Subject system for “main subjects” that related to reserves
- Reflects subjects DIA considered most important e.g. Surveys & Reserves; location tickets; rights of way; surrenders ect
- File number consists of agency responsibility code and agency responsibility code within
- E.g. Leases – 13000
- Carleton Agency 107
- file number 13107 (Leases – Carleton Agency)

First Series

- Utilized for subject of a secondary nature e.g accidents; truant officers; beef; dog licences; noxious weeds
- File number consists of two elements, a subject block (e.g. Membership – 62) and Agency Responsibility Code (Lesser Slave Lake – 131)
 - File number 62-131 (Membership – Lesser Slave Lake)
 - Change in responsibility codes from Red and Black

Duplex Numeric

- Until 1923 Red and Black Series Agency Responsibility Centre Codes were separate entities with Red Series codes running from 1 to 100 and Black Series 1 to 66
- 1923 Red Series remain same and Black Series old codes incorporated into 100s
 - E.g. Assiniboyne Agency No. 2 becomes 102
 - Department continues to use Registers and Subject Extension Registers perpetuating old East and West split

Modified Duplex Numeric

- New system applies to both Headquarters and Field Offices
- Emphasis on geographic responsibility codes combined with more expanded secondary and tertiary numbers reflect devolution of responsibility for program and delivery of services to agencies as a result of Indian Act amendments

Modified Duplex Numeric

- Prior to 1950 no standard file system in agencies and no way to determine what records were created only know what has survived
- Agencies created their own systems, usually a combination of letterbooks for copies of outgoing correspondence and Shannon files for incoming correspondence
- As early as 1927 agents told to keep all records
- 1961 master Index Cards for HQ created

Index History Card

CARLTON AGENCY			
107/		<u>Surveys and Reserves</u>	672
✓30-1	Vol. 1	General	672/30-1
✓30-4	Vol. 2	Little Red River #106A	672/30-6-106B
✓30-6	Vol. 1	Montreal Lake (Wm Charles Res. #106)	672/30-6-106
✓30-9	Vol. 1	Sturgeon Lake Res. #101, 101A	672/30-9
✓30-10	Vol. 1	Wahpaton Sioux Res. #94, 94B	672/30-10
✓30-12	Vol. 2	Lac La Ponge Res. No. 156, 156B, 156C	672/30-12-156
✓30-12-1	Vol. 3	Lac La Ponge Townsite	672/30-1-1

CARLTON			
107/	(30-14) VOL	Surveys & Reserves	672/30-12
		- Potato River Res. #156A, Kitchik Res. #156B	
		- Sucker River Res. #156C	
	(30-15) VOL	Surveys & Reserves	672/30-12
		- Stanley Res. #157, 157A; Old Fort Res. #157B;	
		- Four Portages 157C; Fox Point Res. #157D; 157E.	
	(30-16) VOL	Surveys & Reserves	672/30-12
		- Little Hills Res. #158, 158A, 158B.	
	(30-17) VOL	Surveys & Reserves	672/30-26-184
		- Mink Lake (Beaver Lake) Res. #184	
	(30-18) VOL	Surveys & Reserves	672/30-26-184A
		- Birch Portage Res. No. 184A	
	(30-19) VOL	Surveys & Reserves	672/30-21-200
		- Budds Point Reserve #200	
	(30-20) VOL	Surveys & Reserves	672/30-21-200A
		- Carrot River Res. No. 200A	
	(30-21) VOL	Surveys & Reserves	672/30-21-200
		- Cumberland Reserve #200	
	(30-22) VOL	Surveys & Reserves	672/30-26-200
		- Kapathe (South Reindeer Lake) Res. #200	
	(30-24) VOL	1 Surveys & Reserves	672/30-26-184E
		- Mink Lake Res. #184E	
	(30-25) VOL	1 Surveys & Reserves	672/30-21-200C
		- Carrot River Res. #200C	
	(30-26) VOL	1 Surveys & Reserves	672/30-26-184G
		- Pelican Narrows Res. #184G	

Modified Duplex Numeric

- At same time HQ Central Registry Branch project to identify all pre 1915 records held by agencies; told to transfer all pre 1915 records to HQ
- DIA determine what had historical value and should be transferred to Library and Archives Canada (LAC)
- 1966 and 1969 amalgamations of agencies into District Offices and Regional Office result in new Responsibility Codes
- 1984 adopt Block Numeric system – subject based system placing geographic codes within tertiary numbers

Current “E Series” Block File for Claims and Disputes

Departmental File Classification		Volume 2 Section 1		Système ministériel de classification des dossiers
4032	Claims and Disputes – Funding	4032	Revendications et conflits – financement	
	Includes information relating to claims funding, contributions and loans agreements, including funding for Indian and Inuit associations regarding claims research and negotiation, bands and associations activity reports, financial statements and audit reports.		Comprend l'information relative au financement, les contributions et les ententes de prêts des revendications, y compris le financement des associations indiennes et inuit pour les recherches et les négociations des revendications; les rapports d'activités des bandes et des associations; les plans financiers et les rapports de vérification.	
-0	Policy	-0	Politique	
-1	General	-1	Généralités	
-2	Loans	-2	Prêts	
-3	Claims Funding Committee	-3	Comité de financement des revendications	
-4	Métis and non-Status Indians	-4	Métis et les indiens non-inscrits	
-4-	by Organization Code	-4-	par code d'organisation	
-5	Indian Legislation Revision and Formulation (by Fiscal Year)	-5	Programme de révision de la loi sur les indiens (par année financière)	
-5-	by Indian Band Code	-5-	par code de bande indienne	
-5-	by Organization Code	-5-	par code d'organisation	
-6	Evaluation	-6	Évaluation	
-6-	by Organization Code	-6-	par code d'organisation	
-	by Indian Band/Association Code Code	-	par code de bande/association indienne	

A3/61 06/02/98

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Library and Archives Canada

■ Finding Aids

- 10-1, 10-10 Reds and Black Series records
- 10-9 Letter Registers and Subject Extension Registers
- 10-96 History Cards
- 10-376 Central Registry Records
- Note in Red and Black File titles created by LAC
- All Red and Black that survived are in electronic FA
10-1 and 10-9 – caution however re migration